

3.

HOA

Check List

7/17/2019

- Prior to incident, print a copy of CERT contact list available on <https://fscert.org/cert-members/>
- Upon notification of an incident, ensure Four Seasons CERT has been activated.
- Ensure lodge is open to CERT
- Ensure guard service is properly manned and a guard is placed at Lodge entry with a CERT volunteer to service panicked residents.
- On Day 2 of the incident or whenever you perceive the incident is in recovery mode, contact the CERT Liaison Commander as to reported damage to the infrastructure. Contact Incident Commander as to status and summary of Four Seasons Size-up.
- Contact, approve, and coordinate various committees to repair Four Seasons Infrastructure.
- Assign a P.R. Officer to interface with the media.
- Assign a liaison officer to interface with city/county government, Red Cross, etc.